

**National Chengchi University**  
**College of Social Sciences, CSS**  
**Regulations regarding Subsidies for English Teaching**

Approved by the CSS Board of Directors on November 16<sup>th</sup>, 2015

Approved by the CSS Board of Directors on October 12<sup>th</sup>, 2021

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### **1. Purpose**

The College of Social Sciences, National Chengchi University (hereinafter referred to as the College) encourages professors to offer English-taught courses, in order to enhance the international vision and English proficiency of its students, and to improve the willingness of international students to study in this College.

### **2. Funding**

The relevant subsidy funds for English-taught courses are provided by the Ministry of Education, the College, as well as from English teaching subsidies coming from various departments of National Chengchi University.

### **3. Application Eligibility**

All professional courses taught in English by the College are eligible to apply. English must be the language of instruction throughout the course, and its syllabus, teaching materials, lectures, content, seminars, and performance evaluation must be conducted in English.

### **4. Rewards and Grants**

(1) Rewards for teachers are divided into the following, according to the different types of courses. Moreover, the rewards will be issued according to the actual situation of the courses.

- a. A bonus of NT\$8,000 will be awarded for English-taught courses with more than 70 students offered exclusively for undergraduate degrees.
- b. A bonus of NT\$6,000 will be awarded for English-taught courses offered exclusively for undergraduate degrees.
- c. A bonus of NT\$5,000 will be awarded for English-taught courses that are offered in a combined mode, meaning they are open to both undergraduate and graduate students.
- d. A bonus of NT\$3,000 will be awarded for English-taught courses taught in master's and doctoral degrees.

(2) Course Assistant Grants

1. Types of Grants:

- a. Teacher Assistant: Research grants for each course, with a maximum monthly allowance of NT\$6,000 per person.
- b. Seminar Assistant: If there is a need for a "leading discussant" (0.5-1 hour) in undergraduate courses, students from the Master's program in Asia-Pacific Studies (IMAS) and the Master's program in Applied Economics and Social

Development (IMES) will be employed as research assistants, the allowance given will be a maximum of NT\$7,500/person/month; Doctoral degree program in Asia-Pacific Studies (IDAS) can employed as research assistants, and the allowance will be adjusted to a maximum of NT\$10,000/person/month. Approval depends upon availability.

## 2. Approval considerations and process

- a. The subsidies reviewing depends on the amount of funding and the number of applications
- b. Professors who teach more than one English-taught course should give priority to only one course for the assistant subsidy.
- c. In addition, the order of approval according to the nature of the courses is as follows:
  - A. General compulsory courses from undergraduate majors (*compulsory courses from majors open to students from other majors*).
  - B. Compulsory courses from undergraduate majors (*those exclusive for each major not open to students from other majors*).
  - C. Undergraduate group courses (*courses for which a category has been assigned and from which one or several courses should be selected*).
  - D. Undergraduate elective courses.
  - E. Courses combined with the international Master's and Doctoral programs.
  - F. Courses offered exclusively by any Master's and Doctoral programs.

## (3) Subsidy for lecture fees in courses

### 1. Subsidy categories:

#### (1) Lecture fees

Professors may apply for lecture fee subsidies depending on the necessity of the course. They can apply for each course once per semester. The lecture fee is available for course open to outside students, and the subsidy is limited to a maximum of NTD 4,500.

#### (2) Transportation expenses

Professors can invite external keynote speakers from outside Taipei City and New Taipei City. Transportation expenses in these cases will be given in accordance with the provisions of domestic travel expenses.

### 2. Subsidy principles

- (1) The number of subsidies available will be adjusted annually according to approved funds.
- (2) Teachers who want to apply for the lecture fee subsidy must apply two weeks in advance.

## 5. Subsidy Scope and Relevant Regulations

Subsidy availability and their scope is governed by rules and regulations of the funding source.

**6. Application period**

To exceed the review process where applying for subsidies for English-taught courses, professors should submit the English-taught course plans and outlines for the following academic year by the end of May each year in accordance with regulations.

**7. Announcement and Application measures**

These measures shall come into force after being approved by the Board of Directors meeting of the College, and the same shall apply to succeeding amendments.